

Job Profile

Position - Shibucho

Location:

Any region defined by the ISKK Administration Team. These may change from time to time as membership grows in different areas.

Reporting Line:

In cases where the region is a sub set of a larger region and a Shibucho is appointed for the larger region, then that will be the reporting line of this position. Where there is no higher regional Shibucho, this position will report into the Shihankai via the Administration Team who will advise on process and protocol.

Overview:

The post is required to allow a member to focus on the development and maintenance of membership within the given region. He/she will be responsible for helping the ISKK to grow in membership within their region through a number of activities as defined below.

Primary Responsibilities:

The following responsibilities are considered part of this job position:

1. Ensure a clear understanding of the current constitution and help members within the group understand how to achieve their goals with the ISKK.
2. Organise and conduct region workshops and seminars, at least one per year, and use this as a means of creating awareness of the ISKK and attracting new members.
3. Actively work within the karate environment within your region and develop contacts and thereby new members for the group. It is envisaged that each Shibucho should recruit at least two new members each year.
4. Consider any members in your area who you feel may deserve a review of grade or status and make the appropriate recommendations to the Shihankai or Administration Team as appropriate.

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5. Support ISKK efforts to develop the group and ensure that regular reporting on progress is available for management review and discussion.

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